

**Minutes of the Meeting of the
Undergraduate Committee
Electrical and Computer Engineering Department
University of New Mexico
May 6, 2010**

The meeting was called to order at 3:15 P.M. in ECE Room 118 on Thursday, May 6, 2010. Present were Gregory L. Heileman, Payman Zarkesh-Ha, Sudharman Jayaweera, Ravi Jain, Anna Roybal, Jamesina Simpson, Balu Santhanam, and Roberta M. Menicucci.

1. ABET: Abet reports are due by the end of June to ship to ABET in July. The website is coming along nicely and looks good. Roberta will make sure over the summer and in doing Spring and Summer grades that the database is in good order on line. Nasir, Greg and Sudharman will finish working on the exit surveys. We need to get Frank to change wherever the pulldown box gives a generic name, such as Track I or II, that Roberta can type in the actual class. We will review the Knowledge Probes on line. All the ones that Anna has received are on line now. Over the Summer, we will look at the prerequisites for the Knowledge Probes. ECE 419, 420, and 344L will be looked at separately, so then all the classes are covered. Greg will talk to Dr. Pollard about moving ECE 344L because now ECE 238L and 344L are both given at the same time in the Fall and they will be moved now. ECE 371 is now listed as 3 hours, but students will be paying for 4 hours, so Anna will run through a change on credit hours for that class.
2. A motion was made to replace CE 304 with any other Technical Elective since that class no longer exists. The motion was seconded and passed.
3. Another motion was made and seconded that Econ 300 can be substituted for ME/CE 350.
4. ECE 314 is a prereq for ECE 340 but not listed that way in the catalog. Balu said it should be a prereq. The committee and Balu's area will look at 340 in general and come up with what should be covered because right now, it is not a traditional class. Last ABET, the CompE program got hammered on this class. It is possible that Balu's group will make it a required Track on the EE side. It may be possible to take a Math 345 stats class instead and also offer Math 317 in place of Math 327, which has always been required of the CompEs. We will either create a traditional 340 class more like the Math 345 or make it a Track. Dr. Graham would be great at teaching it.

The meeting was adjourned at 4:10 P.M.

Gregory L. Heileman, Chair

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