

**Minutes of the Meeting of the
Undergraduate Committee
Electrical and Computer Engineering Department
University of New Mexico
April 2, 2008**

The meeting was called to order at 2L35 P.M. in ECE Room 115 on Wednesday, April 2, 2008. Present were Gregory L. Heileman, Payman Zarkesh-Ha, Jamesina Simpson, Nasir Ghani, Sudharman Jayaweera, Ravi Jain, Marios Pattichis, and Roberta M. Menicucci.

A copy of the Agenda is attached hereto.

1. ABET. Greg gave a short summary of what he had learned at the ABET Workshop on March 14, 2008 in San Diego. There are nine different criteria that the ECE program will be judged on. These include: students, program, educational objectives, curriculum, faculty, facilities, program criteria, and program outcomes. We will need to get feedback from our “constituitents”. Our constituitents include students, represented by the Undergraduate Committee; the graduates represented by the Graduate Committee; Industry through the Advisory Board; and the Faculty through their Faculty Meetings. UNM will have its own accreditation review and we will use this opportunity to do a mock review of our own with an official ABET reviewer.
2. Students were chosen to receive the ECE Outstanding Student Awards for Spring 2008.

The meeting was adjourned at 3:00 P.M.

The next meeting is May 7, 2008 at 2:30 P.M. in ECE Room 118.

Gregory L. Heileman, Chair
Undergraduate Committee
ECE Department