

**Minutes of the Meeting of the
Undergraduate Committee
Electrical and Computer Engineering Department
University of New Mexico
November 7, 2007**

The meeting was called to order at 1:00 P.M. in EECE Room 118 on Wednesday, November 7, 2007. Present were Gregory L. Heileman, Balu Santhanam, Mark Gilmore, Payman Zarkesh-Ha, Wennie Shu, Jamesina Simpson, Nasir Ghani, and Sudharman Jayaweera and Roberta M. Menicucci.

A copy of the Agenda is attached hereto.

1. A motion was made and seconded to accept the Minutes from the last meeting with no changes. The motion passed unanimously.
2. The Chemistry Department sent an e-mail regarding re-numbering their Chemistry 121 into Chem 121 and Chem 123 for the lab.
3. ABET. A discussion of the ABET outcomes-to-classes mappings for the EE and CompE curricula occurred.

Dr. Jayaweera handed in his ECE 340 Knowledge Probe. A site will be set up by Robert Nocella to track knowledge probes and exit surveys for ABET. It is important to link outcomes with exams and classes. We will do exit surveys in the Fall and entry exams in the Spring. It is important to document all this as we go forward continually monitoring our program to make sure students are making progress and the content in our programs is current. The exit surveys need to be turned in by December.

4. A discussion took place as to whether or not to scratch the EE Curriculum changes that Scott Tyo and Balu Santhanam had been working on for the past few years or whether to continue using that plan and make modifications to it. Each person will go back and discuss this with their group areas and come back with their buy in at the December meeting. Maybe it would be better to start with a clean slate and start over developing the EE program.

The meeting was adjourned at 2:00 P.M.

The next meeting is December 5th at 1:00 P.M. in ECE Rm. 118.

Gregory L. Heileman, Chair
Undergraduate Committee
ECE Department